

**Minutes of Meeting
CEMETERY BOARD
INFORMAL FACT-FINDING CONFERENCES
December 10, 2012**

The Cemetery Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin M. Clay, Presiding Officer presided. No Board members were present.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
PB=Principal Broker
SA-Sales Agent
W = Witness
Atty = Attorney
Inv = Investigator

2:00 p.m. Docket


1. Bartholomew Edwards
File Number: 2013-01536
Start Time: 1:59 pm
End Time: 2:16 pm
NO DECISION MADE

Participants

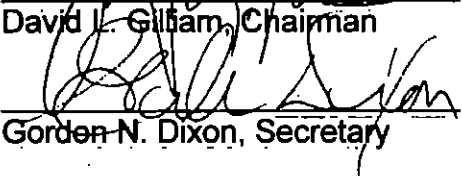
A=Bartholomew Edwards (via phone)

The meeting adjourned at 2:16 pm.

Cemetery Board



David L. Gilham, Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**


**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Kristin Marie Clay
Title: Presiding Officer
3. Agency: Cemetery Board
4. Transaction: Informal Fact-Finding Conferences on December 12, 2012
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature


Date